



惠僑英文中學

WAI KIU COLLEGE

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Ref. No. : LT_SD 24-25/03/e

4th November, 2024

Dear Parents/Guardians,

A Visit to the Hong Kong Central Library

To promote and cultivate a stronger culture of reading, the library has organized the "Hong Kong Central Library" Visit. The details are as follows:

Activity	A Visit to the Hong Kong Central Library	Teachers in-charge	Miss. Kan Ka-wai & Wong Man-sze
Date	18 th November, 2024 (Monday)	Venue	Hong Kong Central Library
Meeting Time	2:00 p.m.	Meeting venue	School gate
Dismissal Time	4:30 p.m.	Dismissal venue	School gate
Transportation	Coach	Fee	Free
Remarks	1. All students must wear proper school uniform or PE uniform 2. Students should follow the instructions of the teachers-in-charge. Any violations will be handled in accordance with school regulations.		

Please fill in the reply slip and return it to Mr. Yip Tsz-kin on or before 13th November, 2024 (Wednesday). For any enquiries about the visit, please contact Mr. Yip at 2777-6289.

Yours faithfully,



HO To
Acting Principal

< Reply Slip >

Ref. No. : LT_SD 24-25/03/e

Dear Principal

I acknowledge the details of the 'Visit to the Hong Kong Central Library' which will be held on 18th November, 2024.

Name of Student : _____

Class and Class No. : _____

Signature of Parent / Guardian : _____

Name of Parent / Guardian : _____

Contact number of Parent/Guardian : _____

Contact number of Student : _____

Date : _____

(BLOCK LETTERS)