



惠僑英文中學

WAI KIU COLLEGE

九龍石硤尾偉智街十七號

17 Wai Chi Street, Shek Kip Mei, Kowloon, Hong Kong.

電郵地址(E-mail): wkc@wkc.edu.hk

電話: 852-2777 6289 傳真: 852-27767727

Tel: 852-2777 6289 Fax: 852-27767727

網址(Website): <http://www.wkc.edu.hk>

Ref. No.: LT_ST 24-25/040 (E)

9th July, 2025

Dear Parents/Guardians,

Summer course 2024-2025

We regret to inform you that your child has failed to fulfil the condition for promotion, and consequently he/she is required to attend an 8-day summer course which is from 21st July (Monday) to 30th July (Wednesday) except Saturday and Sunday. The class time for the summer course is from 9am to 12 noon. There will be an assessment on the last day of summer course in order to allow our school to assess whether your child has fulfilled the requirements of promotion. The details of the summer course are as follows:

Time	Activities
9.00 - 9.50 a.m.	Summer holiday assignments
9.50 - 10.05 a.m.	Recess
10.05 - 10.55 a.m.	Extensive reading
10.55 - 11.10 a.m.	Recess
11.10 a.m.- 12.00 noon	Chinese or English writing/book report/ written assessment

Remarks: Students are required to bring their summer holiday assignments every day during the summer course.

Please note that being late and early departure without valid reasons are not allowed. Students should complete various assignments and behave properly. In case of leave, parents' letter should be submitted and prior approval from school is required for private leaves whereas medical certificate is required for sick leaves. Students who are absent for 2 days or above without valid reasons will not fulfil the requirements for promotion.

Should your child complete the summer course and pass the assessments and fulfil the requirements for promotion, he/she will get trail promoted. Yet, if your child fails to fulfil the requirements for promotion after assessments, he/she will stay at the same level.

For enquiries, please contact the Discipline Master Mr. WONG Wai-ip at 27776289.

Yours faithfully,



TSO Tat-ming
Principal

【Remarks: The letter must be stamped to be deemed valid.】



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-----✂----- Reply Slip -----✂-----

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Dear Principal,

I acknowledge the notice 'Summer course 2024-2025', the contents of which have been noted. I will supervise my child to attend the course on time.

Name of Student : _____

Class (Class No.) : _____ ()

Signature of Parent / Guardian : _____

Date : _____