



惠僑英文中學

WAI KIU COLLEGE

九龍石硤尾偉智街十七號

17 Wai Chi Street, Shek Kip Mei, Kowloon, Hong Kong.

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Ref. No.: LT\_ST 24-25/031

23<sup>rd</sup> June 2025

Dear Parents/Guardians,

**S.1-5**  
**Registration for Current Students**  
**and**  
**Arrangement of Make-up Examinations**

**1. Closing ceremony and registration for current students**

The closing ceremony will take place on 9<sup>th</sup> July, 2025 (Wednesday). School hours are from 9:00 am to 11:30 am. After the distribution of report cards that day, the registration for the new school year 2025-2026 will begin. Please remind your child to attend the ceremony on time in order to complete the registration smoothly.

The first instalment of tuition fee must be paid on 1<sup>st</sup> August and parents can have it paid in cash or by post-dated cheque at the school office. Please date the cheque 1<sup>st</sup> August and the school will deposit it on 2<sup>nd</sup> August. If the relevant fees are not paid by 1<sup>st</sup> August or earlier, the place in the new school year may not be reserved. Tuition fee for September is as follows:

Level of study in new academic year	Tuition fee for September	Annual tuition fee <b><u>*Please tender the exact amount of money. No change will be given.</u></b>
S.1-3	\$300-	\$3000- (payable in 10 equal instalments, \$300 per month)
S.4-5	\$320-	\$3200- (payable in 10 equal instalments, \$320 per month)
S.6	\$500-	\$3200- (payable in 6 instalments, \$540 per month commencing October)

If students are unable to complete the registration on 9<sup>th</sup> July, the day of the closing ceremony, please inform the school beforehand. However, these students must return to school to complete the registration on or before 11<sup>th</sup> July, otherwise their place will not be reserved unless prior written notice has been submitted to the school. Should you have any enquiries, please contact the Associate Principal, Mr HO To.

**2. Make-up Examinations and announcements of results**

The make-up examinations of all forms will be conducted on 14<sup>th</sup> July, 2025 (Monday). If students are notified on the day of the Closing Ceremony, they should return to school for the make-up examinations according to the time indicated on the notice for make-up examinations. The results of make-up examinations will be announced on 18<sup>th</sup> July, 2025 (Friday). Students should bring back their report card from 10 am to 12 noon that day to check the results.

Yours faithfully,



TSO Tat-ming  
Principal



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Dear Principal,

I acknowledge the content of the circular “**S.1-5 Registration for Current Students and Arrangement of Make-up Examinations**” dated 23<sup>rd</sup> June 2025.

Name of Student : \_\_\_\_\_

Class and Class No. : \_\_\_\_\_ ( )

Signature of Parent / Guardian : \_\_\_\_\_

Name of Parent/Guardian : \_\_\_\_\_

Date : \_\_\_\_\_