



Wai Kiu College Parent-Teacher Association

17 Wai Chi Street Shek Kip Mei Kowloon

Tel : 2777 6289



Ref. No: 21-22 / PTA-01

4th November, 2021

Dear Parents/ Guardians,

Extension of the Term of Office and Annual Membership Fee

The epidemic situation of the Coronavirus Disease 2019 (COVID- 19) remains uncertain. In order to safeguard the wellbeing of the committee members of the PTA, our students and staff and to minimize the risk of viral transmission, **the election of the committee is postponed. Hence, the term of office of the current committee will be extended for one year.** We sincerely hope that all parents will maintain good communication with the school in a safe environment and work together to help students grow up healthily.

According to the Constitution, parents of all students who are enrolled in our school will automatically become members of the Association. Each family will be regarded as one unit and pays an annual membership fee. The annual fee of \$50 remains unchanged this year. Parents are kindly requested to pay the fee to the class teacher on or before 12th November, 2021 (Friday). Should you have any financial difficulties or any other enquiries, please contact Ms. NG Sze-sze at 2777-6289.

Yours sincerely,

CHENG Che-yin

Principal

-----✂-----Reply Slip-----✂-----

Ref. No: 21-22 / PTA-01

Dear Principal,

I acknowledge the notice of the “Extension of the Term of Office and Annual Membership Fee”, the contents of which have been noted.

Name of Student : _____ Class and Class No : _____

Signature of Parent/ Guardian: _____

Date : _____

-----✂-----Receipt-----✂-----

Ref. No: 21-22 / PTA-01

Dear Parents/ Guardians,

I hereby certify that the money HK\$50 has been received from _____,

S____ ().

(Write the name of the oldest siblings)

Signature of class teacher : _____

Date : _____



惠僑英文中學家長教師會

九龍石硤尾偉智街十七號 電話：2777 6289



21-22/PTA-01

敬啟者：

委員延任及繳交會費通知

新冠肺炎疫情仍未明朗，顧及家長教師會各委員及師生的安全，降低染疫風險，現押後本年度委員選舉，現任委員將延長任期一年。謹望各位家長在安全的環境下仍能與學校保持良好的溝通和聯繫，攜手協助學生健康成長。

另根據會章，所有就讀本校的學生家長當自動成為本會會員，每個家庭為一個單位，每年需繳付會費。本年度會費將維持五十元，懇請閣下於十一月十二日(星期五)或之前，著貴子弟將有關費用交回班主任辦理。如有任何經濟困難或其他查詢，請致電 2777 6289 與吳詩思主任聯絡。

此致
各位家長

校長：_____ 謹啟



鄭智賢

二零二一年十一月四日

----- ✂ ----- 回 ----- 條 ----- ✂ -----

21-22/PTA-01

敬覆者：本人已知悉惠僑英文中學家長教師會委員延任及繳交會費事宜，現隨函附上費用港幣五十元正。

此覆
惠僑英文中學校長

學生姓名：_____ 班別：____()

學生姓名：_____ 班別：____()

學生姓名：_____ 班別：____()

家長簽署：_____

二零二一年十一月____日

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21-22/PTA-01

〈惠僑英文中學家長教師會 — 會費收據〉

茲證明已收取中_____班學生_____ () 繳付家長教師會會費港幣五十元正。【只需填寫就讀最高年級之子女】

班主任簽署：_____

二零二一年十一月____日