



惠僑英文中學

WAI KIU COLLEGE

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Ref. No. : LT-ST 17-18/010

4th October, 2017

Dear Parents/ Guardians,

Student Support Programme (SSP) for Non-Chinese Speaking Students (NCS)

In order to facilitate the early integration of NCS students into the local education system by enhancing their Chinese language proficiency, your child is invited to join the Student Support Programme (SSP) for NCS provided by the Chinese Language Learning Support Centre (CLLSC) for Non-Chinese Speaking Student, Faculty of Education, University of Hong Kong.

The programme will start on 7th October, 2017 (Saturday). Your child must attend all lessons and activities of the SSP during the school year and abide by the regulations of the CLLSC, e.g. application for leave must be made in written notice, absence from lesson must be supported with reasonable explanation, withdraw from SSP must be made in written application.

The details of the Student Support Programme (SSP) are as follows:

Date	7 th October, 2017 to 9 th June, 2018 (Saturday)
Time	9.00 am to 12.00 pm
Place	Kowloon Technical School, 332-334 Cheung Sha Wan Road, Sham Shui Po
Fee	Free of charge

Please kindly sign and return the reply slip on or before 6th October, 2017. For enquiries, please contact the teacher-in charge Mr. LAU Siu-kin or the Assistant Prefect of Studies Mr. HO To at 27776289.

Yours sincerely,

CHENG Che-yin

Principal

Note: In case of leave, please follow the procedure stated on p.20 of the student handbook.

-----Reply Slip-----

Ref. No. : LT-ST 17-18/010

Dear Principal,

I *agree/disagree to have my *son/daughter participating in the Student Support Programme (SSP) for Non-Chinese Speaking Students.

Name of Student : _____
Class and Class No. : _____
Signature of Parent / Guardian : _____
Name of Parent/Guardian : _____
Date : _____

Note: In case of leave, please follow the procedure stated on p.20 of the student handbook.

* delete where appropriate