



惠僑英文中學

WAI KIU COLLEGE

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Ref. No. :LT_ST 17-18/041

8th June, 2018

Dear Parents/Guardians,

S.3 Mathematics Revision Class

In order to help our students master what they have learned and perform better in the Examination, S.3 students have to attend a revision class for Mathematics. Students must attend on time. If students cannot attend because of a special reason, they are required to submit a parent letter.

Details of the arrangement are as follows:

Date	14 th June, 2018 (Thursday)		
Time	11.00 am-12.00 noon		
	Class	Room	Remark
	3A	204	In case of leave, please follow the procedure stated on p.20 of the student handbook.
	3B	202	
	3C	206	

Please fill in the reply slip and return it to the class teacher on or before 12th June, 2018 (Tuesday). For enquiries, please contact Mr. Chan Ying-kit at 27776289.

Yours faithfully,

CHENG Che-yin
Principal

-----><-----Reply slip-----><-----

Ref. No. :LT_ST 17-18/041

Dear Principal,

I acknowledge the notice of the "S.3 Mathematics Revision Class", the contents of which have been noted.

Name of Student : _____

Class and Class No. : _____

Signature of Parent / Guardian: _____

Name of Parent/Guardian : _____

Date : _____