



惠僑英文中學

WAI KIU COLLEGE

九龍石硤尾偉智街十七號  
17 Wai Chi Street, Shek Klip Mei, Kowloon, Hong Kong.  
電郵地址(E-mail): wkc@wkc.edu.hk

電話: 852-2777 6289 傳真: 852-27767727  
Tel: 852-2777 6289 Fax: 852-27767727  
網址(Website): http://www.wkc.edu.hk

Ref.No.:SGS\_ECA\_17-18/22  
22<sup>st</sup> March, 2018

Dear Parents/Guardians,

**Annual Sports Day**

The annual Sports Day will be held on 16<sup>th</sup> April (Monday) and 17<sup>th</sup> April (Tuesday) this year at Tsing Yi Sports Ground. A holiday will be scheduled on 18<sup>th</sup> April (Wednesday). Since the annual Sports Day is one of the most significant events at our school, all students should be present. In case of leave, please follow the procedure stated on p.12 of the student handbook. The details of the event are as follows:

Date	8:15 am 16 <sup>th</sup> April, 2018 (Monday) 9:30 am 17 <sup>th</sup> April, 2018 (Tuesday) *Students participating in the closing ceremony should arrive at 8:30 am on 17 <sup>th</sup> April for rehearsal.
Assembling venue	Tsing Yi Sports Ground (Within 10-minute walking distance from Exit B or C of Tsing Yi MTR station) Please refer to the back page for the map.
Lunch time	12:15 pm to 1:30pm
Lunch arrangement	Students can have lunch in the restaurants nearby or bring their own lunch boxes
Officiating guest of prize presentation	Mr. CHU Chung-shing BBS, School Supervisor
Dismissing venue	Tsing Yi Sports Ground
Dismissing time	About 4:00 pm on 16 <sup>th</sup> April (Monday) About 5:00 pm on 17 <sup>th</sup> April (Tuesday)

The inter-club 4×100 relay race will be held before the prize presentation at about 2:30 pm on 17<sup>th</sup> April. As PTA will participate in this event, we cordially invite you to be the participant. The prize presentation will be held at 3:00 pm on 17<sup>th</sup> April. Please fill in the reply slip and submit it to the school. For enquiries, please contact Mr. LEE Kan-yuen (P.E. Panel Head).

Yours faithfully,

CHENG Che-yin  
Principal

Ref.No.:SGS\_ECA\_17-18/22

**Reply Slip**

Dear Principal,

I acknowledge the arrangement of the annual sports day on 16<sup>th</sup> and 17<sup>th</sup> April 2018 and

- will attend the prize presentation but not participate in the relay race.
- will participate in the 4×100 relay race on behalf of the PTA. Contact: \_\_\_\_\_.
- will not attend the annual Sports Day.

I acknowledge that my \*son/daughter is obligated to attend the Sports Day even if \*he/she does not participate in any races.

Name of Student: \_\_\_\_\_

Class and Class No.: \_\_\_\_\_

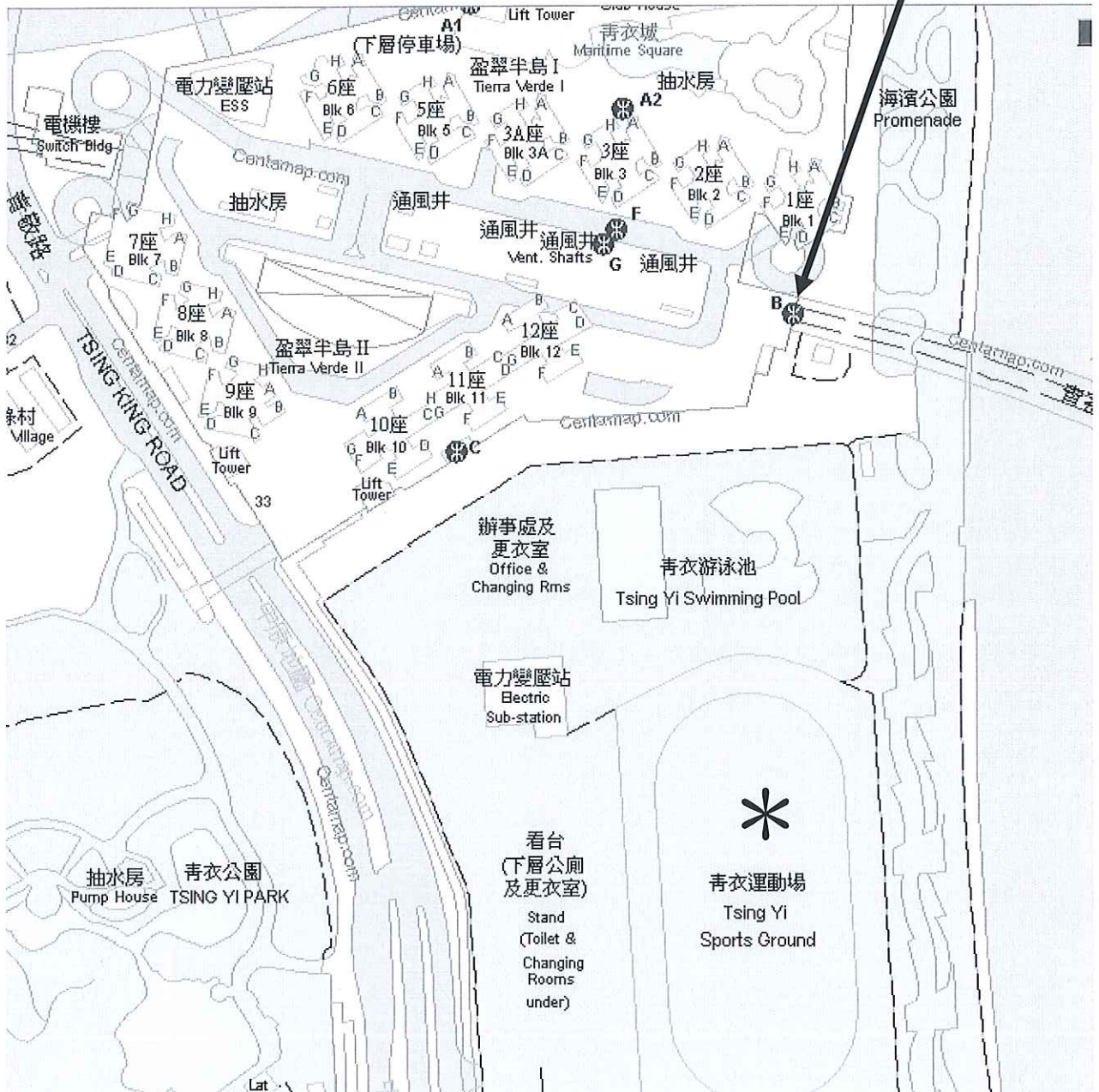
Signature of Parent / Guardian: \_\_\_\_\_

Name of Parent / Guardian: \_\_\_\_\_

Date: \_\_\_\_\_

\*'✓' where appropriate

# Tsing Yi MTR



**Wai Kiu College**  
**Annual Sports Day 2017-2018**  
**Notice**

**1. Assembly**

Students should arrive at the Tsing Yi Sports Ground (within walking distance from Tsing Yi MTR station) before 8:15 am on 16<sup>th</sup> April and 9:30 am on 17<sup>th</sup> April and those who will participate in the closing ceremony should arrive at 8:30 am on 17<sup>th</sup> April for rehearsal. All students are required to queue up on the track for roll call and students should sit according to the houses they belong to.

**2. Lunch**

Lunch time on the sports days is from 12:15 pm to 1:45 pm. After lunch, students need to queue up for roll call.

**3. Dress Code**

Students are required to wear school uniform while athletes and student helpers can wear school P.E. uniform.

**4. Seats**

Students who are not participating in any events should remain seated at the designated area of the house.

**5. Arrangement for leaving the seats**

Should students want to go the washroom, they have to get permission from teachers first. Student I.D. card should be presented to the prefect and the time allowed is 5 minutes. Those who cannot present their student I.D. card are not allowed to leave their seats during the games. Athletes need to go back to their seats right after they finish their events.

**6. Beverages**

Students, especially athletes, are advised to bring their own bottles of water.

**7. Conduct Code**

- Bringing valuables to the sports ground is not advised. Please keep an eye on your personal belongings.
- Pokers, magazines and any other kinds of games are forbidden.
- Food or drinks that are not sold at the sports ground are not permitted.
- Chewing gum is prohibited.
- No entry is allowed in the grassland area.
- Keep the venue clean and tidy

**8. Proper Attitudes**

- Students should follow the school rules when they are at the sports ground.
- Athletes should display sportsmanship while other students also need to show their support and provide assistance if necessary.
- Students who intentionally violate the regulations will be isolated and punished.

**9. Medical Treatment and First Aids**

In case of any discomfort or injury, please report to the teachers immediately.

**10. Weather Condition**

Races will be cancelled if the EDB announces that classes of all schools are suspended due to weather conditions. In case of rain, students still need to arrive at the venue as scheduled and wait for the school's contingency measures.

**11. Valuables**

Valuables such as wallets, mobile phones, etc. can be deposited in the safe box next to the command post.